

PHILIP MORRIS MANAGEMENT CORP. INTER-OFFICE CORRESPONDENCE

P. O. BOX 26603, RICHMOND, VA 23261

TO: Steve Parrish

DATE: November 2, 1992

FROM: R. A. Pages *RAP*

SUBJECT: Monthly Activities: October 1-31, 1992

1. CSA Staff Meeting, NY, 6-7 Oct.
2. CSA/CA Meeting with V. Covello, NYO, 12 Oct.
3. Meeting with John Graham and MAL, Washington, 13 Oct to discuss risk assessment issues.
4. Meeting with Roger Perry and Larry Holcomb, NYO, 15 Oct to discuss IAQ issues.
5. ETS/IAQ/IEQ Strategic Planning Meeting, Richmond, 16 Oct. Steering committee established - first meeting held on 21 Oct in Richmond. Among items discussed: possible joint project with RJR on smoking lounge case-studies (currently awaiting word about possible dates for a meeting in Winston-Salem); GAO study of cost and feasibility of smoking areas in VA hospitals; and the need for PM to prepare a position on IAQ standards. Minutes of meeting distributed, 30 Oct.
6. CIAR: Numerous discussions within PM and with other members of CIAR Board over '93 budget. Understanding reached which should allow us to continue funding of new research and applied study projects.
7. Woods/VPI Grant: Revised proposal for second year received. Payment schedule to be tied to receipt of deliverables. Currently awaiting execution of contract/letter of understanding between VPI and PM so that first payment can be made and work can proceed.
8. S&T Neuchatel: Discussions re '93 Original Budget and status of ongoing projects and consultants.

Upcoming in November:

Meeting between CSA and PMUSA CA personnel, NYO, 3 Nov.

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CIAR Board Meeting, Baltimore, 4-5 Nov.

ETS/IAQ/IEQ Steering Committee Meeting, Richmond, 5 Nov.

CSA Staff Meeting, NYO, 6 Nov.

Vacation: 16 Nov through 4 Dec.

cc:

R. Carchman

D. Keane

M. Logue

L. McAlpin

M. Pottorff

C. Purcell

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